

QUEENS LIBRARY
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 20, 2018
MINUTES

A meeting of the Board of Trustees was held at the Central Library, 89-11 Merrick Boulevard, Jamaica, NY 11432 on Tuesday, November 20, 2018. The meeting was called to order at 7:05 PM by Chair of the Board Judy E. Bergtraum Esq.

I. Roll Call

Attendee Name	Title	Status	Arrived
Carl S. Koerner, Esq.	Board Member	Present	
Earl G. Simons, Ed. D	Board Member	Present	
Maria Concolino	Board Member	Present	
Julissa Gutierrez	Board Member	Present	
James M. Haddad, Esq.	Board Member	Excused	
Haeda Mihaltses	Board Member	Excused	
John Ottulich	Board Member	Present	
Edward Sadowsky, Esq.	Board Member	Excused	
Matthew M. Gorton	Board Member	Present	7:45 PM
Andrew P. Jackson	Board Member	Present	
George Russo, Esq.	Board Member	Present	
Judy E. Bergtraum, Esq.	Chair of the Board	Present	
Michael E. Rodriguez, Esq.	Vice Chair of the Board	Present	
Eli Shapiro, Ed. D., LCSW	Secretary	Present	
Robert Santos, Esq.	Treasurer	Excused	
Lydon Sleeper O'Connell	Assistant Treasurer	Present	
Allan Swisher, Esq.	Rep - Borough President	Present	
Antwaun Gavins, Esq.	Rep - Public Advocate	Present	
Eve Cho Guillergan, Esq.	Rep - Speaker	Present	
Jimmy Yan	Rep - Comptroller	Present	
Larry Schimmel, Esq.	Rep - Public Advocate	Excused	

Udai Tambar	Rep - Mayor's Office	Excused	
Dennis M. Walcott	President & CEO	Present	
Lewis Finkelman, Esq.	Chief Operating Officer & Sr. VP.	Present	
Sung Mo Kim, Esq.	General Counsel & Sr. VP.	Present	
Michael Tragale	Chief Financial Officer & Sr. VP.	Present	
Jacqueline Martinez	Director of Human Resources	Present	
William Funk	Director of Procurement Management	Present	
Sharon Myrie	VP, Programs and Services	Present	

II. Approval of BOT Minutes

A. Board of Trustees Meeting - September 20, 2018

1. Approval of Minutes of the Board of Trustees Meeting (ID # 1878)

Recommended Motion for Consideration:

I move that the Minutes of the Board of Trustees meeting of September 20, 2018 be approved as submitted.

RESULT:	ADOPTED [Unanimous]
MOVER:	Andrew P. Jackson
SECONDER:	John Ottulich
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez Esq., Shapiro, Ed. D., LCSW, O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

III. Report of the Chairman of the Board

Judy Bergtraum, board chair, praised the Library and the Foundation for a job well done at the 2018 Queens Library Gala.

She also congratulated Andrew Jackson for becoming the recipient of the Sigma Beta Beta Chapter of Omega Psi Phi Fraternity, Inc.'s "2018 Manhood Award" for his "years of dedication and leadership as a Community Activist and Educator."

Ms. Bergtraum also reported that John Ottulich has resigned from the board and that this will be his last meeting. She thanked Mr. Ottulich, on behalf of the board, for his time served.

Ms. Bergtraum asked that board members complete and return the Conflict of Interest (COI) forms no later than the next board meeting. In anticipation of next year's committee assignments, she asked board members to consider which committees they would like to serve on so that she may share that information with the next board chair.

IV. Committee Reports

A. Buildings & Grounds Committee - November 20, 2016

1. Approval of the Building & Grounds Committee Report (ID # 1879)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Maria Concolino
SECONDER:	John Ottulich
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro, Ed. D LCSW, O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

B. Executive Committee - November 20, 2016

1. Approval of Executive Committee Report (ID # 1882)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner, Esq.
SECONDER:	Michael E. Rodriguez, Esq.
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro, Ed. D., LCSW, O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

C. Labor Relations Committee - November 20, 2016

1. Approval of Labor Relations Committee Report (ID # 1881)

Recommended Motion for Consideration:

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	George Russo, Esq.
SECONDER:	Carl S. Koerner Esq.
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro, Ed. D., LCSW, O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

D. Finance & Investments Committee - November 20, 2018

1. Approval of Finance and Investments Committee Report (ID # 1880)

Recommended Motion for Consideration:

November 20, 2018

I move that the report item(s) of the committee meeting be accepted and the action item(s) be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Michael E. Rodriguez, Esq.
SECONDER:	Carl S. Koerner, Esq.
AYES:	Koerner, Esq., Simons, Ed. D, Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro Ed. D LCSW, O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

V. President's Report

Dennis Walcott, President and CEO, reported that on Friday, November 16, 2018, the All-Staff meeting, which was very productive. He also highlighted that the Library is currently promoting a variety of programs such as, “It’s Time for Kind”, which is a library-wide initiative, and the Step Challenge, for all staff. Both programs are doing really well and continues to keep both staff and customers engaged.

Mr. Walcott also asked that Sharon Myrie VP of Programs and Services, give the board a brief overview of the Programs and Services Department. Ms. Myrie highlighted the department’s statistical data, the diverse staff, from employees to vendors, and the variety of programs and services offered, such as mail-a book, teen mental health programs, the STACKS programs, as well as, digital programs and ESOL classes, which are aligned with the Library’s implemented strategic initiatives.

1. Key Performance Indicators Report September 2018 (ID # 1883)

RESULT:	PRESENTED
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2. Key Performance Indicators Report October 2018 (ID # 1891)

RESULT:	PRESENTED
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VI. Other Business

1. Selection of Nominating Committee for Election of Officers 2019 (ID # 1885)

The date of the Nominating Committee meeting is scheduled for December 5, 2018.

Carl Koerner, Esq. motioned to close the elections for the officers for the nominating committee. It was seconded by George Russo, Esq. The motion passed unanimously.

Recommended Motion for Consideration by the Board of Trustees:

I move to accept the Chair of the Board's appointment and the Board's election of the following trustees to the Nominating Committee:

Chair of the Board appointed:

[1] Michael Rodriguez, Esq. - Committee Chair

[2] Carl Koerner, Esq.

Board elected:

[1] Judy Bergtruam Esq.

[2] Julissa Gutierrez

[3] Lydon Sleeper – O'Connell

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner, Esq.
SECONDER:	George Russo, Esq,
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro, Ed. D, LCSW., O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

2. Calendar of Meeting Dates January 2019 through December 2019 (ID # 1892)

Recommended Motion for Consideration:

I move that the calendar of Board of Trustees and Committee meeting dates for 2019 be approved as presented.

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner, Esq.
SECONDER:	John Ottulich
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro, Ed. D, LCSW, O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

VII. Adjournment

1. Motion to Adjourn (ID # 1884)

Recommended Motion for Consideration:

I move that the meeting be adjourned.

November 20, 2018

RESULT:	ADOPTED [Unanimous]
MOVER:	Carl S. Koerner, Esq.
SECONDER:	John Ottulich
AYES:	Koerner, Esq., Simons, Ed. D., Concolino, Gutierrez, Ottulich, Gorton, Jackson, Russo, Esq., Bergtraum, Esq., Rodriguez, Esq., Shapiro, Ed. D, LCSW., O'Connell
EXCUSED:	James M. Haddad, Esq., Haeda Mihaltses, Edward Sadowsky, Esq., Robert Santos, Esq.

The meeting was closed at 7:52 PM.

Secretary